



Horniman Drive | Forest Hill | London | SE23 3BP
Tel: 020 8699 3190 | Fax: 020 8699 9911
Headteacher: Andrew Pickering

PLEASE ONLY RETURN THIS FORM TO UPDATE MEDICAL INFORMATION OR TO ORDER A SCHOOL PACKED LUNCH - (see overleaf)

Dear Parent/Carer,

Year 2 Sycamore will be going to **the Monument and Museum of London**

Date of visit: **Monday 3rd October**

We will be leaving around 9am and will return to school by the end of the school day.

Total Cost of Visit: Free

The cost of visit is included in the upfront payment for educational visits. If you haven't contributed yet, please go to your ParentMail account.

What to bring: Waterproof Jacket (please make sure your child is wearing suitable clothing).

They will need a **packed lunch and drink (no fizzy drinks or sweets please)**. The school kitchen can provide a school packed lunch for children in KS1 (Reception to Year 2), children who receive free school meals or children whose parents normally pay for school dinners. **PLEASE REQUEST YOUR LUNCH** by filling in the form overleaf. If you do not return the form we will assume that **you** will provide a lunch for your child on the day of the trip.

Method of transport: Overground and Tube

Group Leader: Martha MacBean

Additional Adults: Adam Gillett

Please can parents let the class teacher know if you are able to accompany the class on the visit.

Code of Conduct:

The child must:

- follow instructions at all times
- behave in a way that considers his/her own and others safety
- behave in a responsible manner

Breaking the Code:

Children who break the Code of Conduct will not be allowed to go on any subsequent visit until they have shown that they can be trusted. On future visits Parents may be requested to accompany their children.

Insurance:

The visit is covered by our insurance policy.

School Contact:

In the unlikely event of a group leader needing to contact all parents or parents requiring information about the group, contact the School Office (020 8699 3190).

Clubs:

If your child usually has a music lesson on the day of the visit, please inform the school so the teacher can be informed.

Medication:

Any medication should be handed by the parents to the class teacher and be clearly marked with the child's name, dosage and times.

Trip Details: Monument and Museum of London

Class: Y2 Sycamore

Date: Monday 3rd October

Child's Name: _____

If your child has had any changes to any medical conditions since you signed the Education Visit Consent form (September 2020), please return the slip below to the school office.

Medical Information

Changes to any medical conditions since (September 2020):

Signed: _____

Relationship to child: _____

If you want to order a school packed lunch, please indicate this below:

I wish to order a school packed lunch

If you pay for your child's school dinners and **you provide** a packed lunch on the day of the trip, £2.60 will be credited back to your school dinner account.