



Horniman Primary School

Learning Support Assistant

Ref: HP111 Learning Support Assistant (Temporary)

Fixed Term Contract to 25th July 2024, Part time, 25 hours per week, 5 days per week, term time only (38 weeks per year)

Required: January 2024 start

Please note: This contract could be extended by a further academic year dependant on the number of children with Educational Health Care Plans (EHCPs)

The Role

The Learning Support Assistant's (LSA) main role is to provide support for pupils with an ECHP. The LSA will implement personalised programmes, ensure that pupils can integrate as fully as possible in the activities generally undertaken by the other children in the class and make good progress.

Duties will include running specific programmes and activities to assist the pupil's individual learning and social needs. The LSA will be responsible for implementing the targets on the pupil's EHCP in liaison with the class teacher and SENCO.

Salary

Salary Scale 3 (£28,545 - £28,977 pro-rata)

Location

Horniman Primary School, Horniman Drive, London SE23 3BP

Telephone: 020 8699 3190

Email: hr@horniman.lewisham.sch.uk

What We're Looking For

We are looking for a highly motivated, enthusiastic and energetic person to work as a Learning Support Assistant. An outstanding individual who can bring enthusiasm and commitment to this role working with a child with an EHCP.

Staff at Horniman benefit from an excellent team ethos. We encourage all staff to be active in their professional development and a comprehensive package of induction will be provided along with the opportunity to further develop skills and knowledge through training. We are committed to the well-being of our staff and offer a programme of activities in support of this.

Horniman Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.



Qualifications

Education to Level 2 Maths and English or higher.
NVQ2/NVQ3 or equivalent qualifications or experience is also desirable.

Applicants should be committed to the process of continuously raising standards, self-evaluation, school improvement and a desire to be involved the wider life of school.

How To Apply

Please complete both the application form and the safer recruitment form and return these via email to Sharron Henriques, School Business Manager at: hr@horniman.lewisham.sch.uk or by post to the school (address above). These forms, along with the full application pack (listed below) can be found by clicking the link below: www.hornimanprimary.com/vacancies

1. Cover letter
2. Job Description and Person Specification
3. Support Staff Application Form
4. Safer Recruitment Form
5. Safeguarding & Child Protection Policy
6. Equal Opportunities Statement

CVs are not accepted.

Closing date for applications –Thursday 14th December 2023, 12.00 noon
Shortlisting – Friday 15th December 2023
Interviews – Monday 18th December 2023

N.B. Shortlisting & Interview date can be subject to change

Safeguarding Statement:

Horniman Primary School is fully committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

Offers of employment are subject to a satisfactory enhanced DBS disclosure, overseas checks if applicable, and receipt of satisfactory references.

Original evidence of the right to work within the United Kingdom will be required prior to commencement of employment i.e. National Insurance Number, Work Permits, or Indefinite Leave to Remain.

Equal Opportunities

Horniman Primary School is an equal opportunities employer. We welcome applications from all members of the community, regardless of gender, age, marital status, disability, ethnicity, religion, belief, or sexual orientation.

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